

February 19, 2025

If you are trying to update your contractor account or other registered account, here are the simple steps to do so:

Step 1: Log into your account [here](#).

Step 2: From the My Account page, on the left you'll see Update my information, click this



Step 3: Notice your registration type. If it reads, authorized agent, project superintendent, or any other contact and does not read a type of "Contractor" such as "Building Contractor", you are not logged into the license holder's account and will not be able to provide the updated insurance or license information. An email was sent to the email address listed on the license holder's account that we have on file. NOTE: There may be no fields to be updated in your account depending on the Registration Type.



Step 4: All required fields must be completed. Please make sure you carefully read any instructions on this page.

Step 5: After all fields have been completed, you'll be able to submit the changes.

| Licensing Authority:

| License #:

| License Holder Name:

| Expiration Date: :

| Copy of State Issued License:

 

INSURANCE INFORMATION

| Type of Workers Compensation Coverage:

| Will there be authorized agents using your account to apply
and sign for permits?:

SUBMIT

If you have any questions, please feel free to reach out to us at (352) 392-1591 or codes@ehs.ufl.edu.